

**No: GUJCOST /CSC/200627/09-10/**

Gujarat Council on Science and Technology  
(GUJCOST),

Block-B/7th Floor, M.S. Building,

Sector-11, Gandhinagar-382011.

Date:

**Read:**

- (1) Education Department's Resolution No: STC/1992/70/732-(96) S & T Cell dated 22/11/96
- (2) GUJCOST Resolution No: GUJCOST/CSC/200627/04-05 dated 6/12/2004.
- (3) GUJCOST letter No: GUJCOST/CSC/200627/914 dated 4/10/2008 and letters dated 20/1/2009, 19/2/2009 & 19/3/2009
- (4) Science & Technology Department, Sachivalay, Gandhinagar letter no: GCT/102007/214309/BT dated 31/07/2009.

**Sub:** Establishment and development of Regional/District level community Science Centres in Gujarat state and standards of sanctioning financial assistance for the same.

**Circular:**

Science & Technology Department has given permission to the modifications in standards of sanctioning financial assistance under the scheme establishment and development of community science centres vide department's letter no: GCT/102007/214309/BT dated 31/7/2009 as described below. The said scheme shall be implemented as per these modified standards with effect from the year 2009-10.

**(A) Preamble:**

Science and Technology have played an important role as a tool of Socio-economic revolution hence development of science and technological capacity and its application have become an important and inherent part in the planning process.

Application of Science and Technology as a modern tool for Socio-economic revolution is very much required in the interest of all round and speedy development of the state. The state has undertaken various efforts through five year plan for equal, multilateral and speedy development by using latest technology in the fields of Agriculture and its dependent industry, Engineering industry, Transportation & Communicators, Irrigation-Construction, environment & Rural Development, Public health, Medical science & education etc.

Development of Scientific temper and scientific attitude in daily life among the people are very much important for Socio-economic development of the citizen of the Gujarat state. It is also important and very much required to create awareness among the people about removal of prevailing superstitions from the society through scientific approach so that Socio-economic development can take place.

Necessity of planned campaign in different regions of the state is felt for maintaining and increasing the continuous efforts as one of the option for creating awareness among the people. With an objective to accomplish this work, the state government feels it essential to set up and maintain the structure of community science centres covering the whole state. In context of the said requirement, establishment of community science centres of various levels in the state is considered through public private partnership.

### **(B) OBJECTIVES:**

The objectives of community science centres are as following:

1. To attract people towards Science.
2. Development of Scientific temper among children and citizen.
3. To provide scientific activities to students at various stages of their study.
4. To be helpful to children, students and citizen in science and science education.
5. To organize and implement science related activities.
6. To explain application and importance of science at various stages of the life.
7. To explain about importance of science contribution in social development.
8. To identify and encourage scientific activities at various levels of the society.

9. Development of Scientific temper among the people and to increase the public contact through medium of museum.
10. To create awareness among the people about harmful and non scientific activities to society, prevailing superstitions, bad customs and to make efforts towards its removal in urban and rural areas.
11. Socio-economic Development through scientific attitude.

**(C) STANDARDS:**

After mature consideration, It is hereby resolved that the standards regarding establishment, development and strengthening of regional and district level community science centres as fixed by the resolution dated 6/12/2004 as above referred read(2) are changed to the following standards of sanctioning financial assistance considering the recommendation of expert committee constituted by GUJCOST.

1. Functions and duties of community science centres shall be as per Annexure-1.
2. Regional / District community science centre shall be established only at district headquarter.
3. Registration of applicant organization for district community science centre shall be three years old to the date of application.
4. The applicant organization / Institute shall be active in respective district for last two years from the date of application.
5. Institutes undertaking scientific activities may be preferred for establishment of community science centre.
6. Institutes registered in the district for which the advertisement is given, shall be preferred for establishment of community science centre.
7. An advisory committee as per Annexure-2 shall be constituted to guide and advice for better functioning of the community science centre. Minimum two meetings of the said committee shall be organized per year.
8. Financial assistance to community science centre shall be sanctioned as mentioned in following tables:

### **District Level Community Science Centre**

	Capital Grant (Rs.)	Recurring Grant (Rs.)	Total Rs.
First Three Years	1,25,000/- (25 %)	3,75,000/- (75 %)	5,00,000/-
Forth Year and afterwards	75,000/- (15 %)	4,25,000/- (85 %)	5,00,000/-

### **Regional Level Community Science Centre**

	Capital Grant (Rs.)	Recurring Grant (Rs.)	Total Rs.
First Three Years	1,87,500/- (25 %)	5,62,500/- (75 %)	7,50,000/-
Forth Year and afterwards	1,12,500/- (15 %)	6,37,500/- (85 %)	7,50,000/-

9. Community Science Centres who have completed three years shall be liable to receive the grant of forth year and afterwards as per the above given tables and category of respective community science centre.
10. Financial assistance shall be given for establishment of total 26 community science centres at district headquarter of each district of the Gujarat state. Three regional community science centres at Rajkot, Bhavnagar and Vadodara exist at present of all the centres. Another five district community science centres in south, central, east, north Gujarat and kutchh may be granted the status of regional centre after evaluation of their three years performance.
11. Facilities of building and equipments for community science centres shall be as per Annexure-3.
12. Operational Structure for the community science centre shall be as per Annexure-4.
13. The capital expenditure of the regional and district level community science centre shall include equipments of science and technology for setting-up laboratory facility, computer with internet connectivity and printer, equipments, models, charts and necessary furniture and ordinary repairing of the building. The recurring expenditure shall include necessary materials for science related programmes / activities, other equipments,

stationary, maintenance of equipments, remuneration of science communicators and supportive manpower, building rent, transportation expenses, contingency and other justified expenditure to be incurred for organizing the programme. Expenditure under remuneration of manpower shall not exceed to 30 % of the recurring grant receivable on forth year as per the category of respective community science centre at the rate as fixed in the standards given in above (8). The building rent expenditure shall not exceed to the amount equivalent to 15 % of the recurring grant receivable on forth year.

14. Every science centre shall have to open separate account on the name of community science centre in any nationalized bank of the area nearby. The said bank account shall be operated with signatures of minimum two authorized persons of respective centre.
15. Capital and Recurring grant shall be given for the period as decided by GUJCOST office / Government of Gujarat.
16. Annual establishment of new regional / district community science centres shall be subject to availability of the grant.
17. Purchase Committee as per Annexure-5 shall be constituted for purchase of furniture and equipments for community science centres.
18. The programme may be organized as per the subject listed in Annexure-6.
19. Types and total numbers of programmes shall be organized as per Annexure-7. Every community science centre has to conduct minimum 50 % programmes in taluka and rural area.
20. Respective community science centre shall have to conduct scientific activity in the limit of Rs. 2,000/- per science club in a year.
21. Minimum duration and minimum numbers of beneficiaries for each programme shall be considered as 4 hrs and 30 respectively.
22. Purchase of equipments / materials as approved by purchase committee shall be made by following government approved purchase procedure from authorized vendor and name of GUJCOST shall be mentioned on the same. The organization shall maintain the equipments / materials and keep records updated in dead stock register (Consumable and Non consumable item register) as per Annexure-8 and library register as per Annexure-9. The said registers shall be produced to this office when demanded and copy of these

registers shall be submitted to GUJCOST. Purchase of equipments / materials costing more than Rs. 10,000/- per item shall be made after prior approval of GUJCOST.

23. Majority of the community science centres are not having staff with sufficient qualification hence Project Officer shall be of higher qualification.
24. Officers / Employees of GUJCOST shall be invited in two to three important programmes organized by Regional / District level community science centre where the total expenditure is more than rupees twenty five thousands.
25. Expenditure incurred by Regional / District level community science centre from GUJCOST grant shall be in accordance with Gujarat financial rules hence regional / district community science centres shall get their accounts audited from retired accounts officer at every two years.
26. GUJCOST shall have to submit quarterly report and progress / review report to government regarding programme conducted by regional / district community science centre and expenditure incurred for the same.
27. Regional / District community science centres shall keep the local dignitaries / officers present in the programmes organized by them and submit certificate for the same.
28. Pattern of grant and financial assistance shall be as decided by this office. The organization cannot make any claims / changes in the same.
29. Certified brief report of the work and programmes executed by respective community science centre shall have to be submitted along with Annexure-10 to the GUJCOST office at every three months. Information sheet of the students participating in the programmes shall be maintained as per Annexure-11.
30. Details of income and expenditure for the financial assistance received from any organization or person other than GUJCOST shall be submitted to this office by 30th June of every year.
31. The organization shall have to submit statement of expenditure, copy of the vouchers, audited certificate, grant utilization certificate etc for the grant sanctioned by the GUJCOST. Quarterly / six monthly / yearly grants may be released on the bases of annual planning and previous expenditure during the year in the limit of maximum grant to be released.

32. Application form for the establishment of community science centre shall be as per Annexure-12 and place verification form for the centre shall be as per Annexure-13.
33. Financial assistance will be sanctioned considering local needs of the respective region/district every year and GUJCOST will be having powers for the same. On demand of respective organization, financial assistance will be sanctioned considering previously sanctioned equipments, its priority and requirements of new equipments. Officials of GUCJOST can visit the organization any time and the organization shall have to produce accounts, equipments, etc for verification.
34. If the grant released to community science centre will not be utilized for the purpose for which it was sanctioned then the released grant shall be recovered with interest as per revenue procedure.
35. The organization shall have to execute scientific programmes of Government of India and other agencies as directed by GUJCOST.
36. Every community science centre shall have to fix a signboard written as "Approved by Gujarat Council on Science and Technology (GUJCOST)" readable from distance. Name of "Gujarat Council on Science and Technology (GUJCOST)" shall be mentioned in the promotional literature of every programme.
37. The programmes shall be organized in such a manner that students of school / college / women / common people / major classes of the society and tribal area can be benefited.
38. The organization shall have to give the share of 10 % of the expenditure incurred from the total grant provided by GUJCOST in a year.
39. Infringement in any of the above conditions will result in the cancellation of approval of respective community science centre and the equipments purchased from the GUJCOST grant shall have to be submitted to GUJCOST.
40. Index of the Annexure.

No.	Index Number	Details
1	Annexure 1	Functions and Duties
2	Annexure 2	Advisory Committee
3	Annexure 3	Building and Equipments
4	Annexure 4	Operational structure of community science centre
5	Annexure 5	Purchase committee
6	Annexure 6	Subjects of the programme

7	Annexure 7	Compulsory programmes of community science centre per year.
8	Annexure 8	<b>A</b> - Dead stock Register <b>B</b> - Consumable Register
9	Annexure 9	Library Register
10	Annexure 10	Quarterly report sheet for programmes
11	Annexure 11	Information sheet for the participants of the programme
12	Annexure 12	Application form for the community science centre
13	Annexure 13	Place verification form for the community science centre

GUJCOST office can make necessary changes in above mentioned annexures.

This circular is issued in capacity of the powers delegated to Advisor, GUJCOST vide resolution number 10-13 of Governing Board meeting dated 15/02/2000 of Gujarat Council on Science and Technology, Gandhinagar.

**( Manish Rathod )**

Administrative Officer,  
Gujarat Council on Science and Technology,  
Gandhinagar

To,

- Secretary, Science and Technology Department, Sachivaly, Gandhinagar.
- All Community Science Centres.
- Deputy Accountant, GUJCOST, Gandhinagar.
- Select file.